SVENSKA BERGTEKNIKFÖRENINGEN
Swedish Rock Engineering Association

Presentation guide

Presentations may be held in English, please notify us.

- PowerPoint format: 16:9 (wide screen).

- Recommended number of slides: 12 – 14.

- No template is required, you may design the presentation as you please.

- A presentation laptop on the stage will be used for all presentations.

- Presentation time: 15 minutes. Extra time for questions is added in the program. <u>It is of great importance that the time limit of 15 minutes is not exceeded.</u>
  There will be a floor monitor and a timer on stage for support.

- The stage will be furnished with a speaker chair and a seating area.

- All speakers in the same session will be on stage during the whole session and will be called by the moderator according to the program.
  Questions from the audience are handled by the moderator.

Submit your presentation to: bergdagarna@svbergteknik.se